



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT ARTS COLLEGE, TIRUVANNAMALAI
Name of the head of the Institution		Dr .M. SUBRAMANI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04175236298
Mobile no.		9443130112
Registered Email		gactvmprin@gmail.com
Alternate Email		iqacgactvm66@gmail.com
Address		Chengam Road, Tiruvannamalai
City/Town		Tiruvannamalai
State/UT		Tamil Nadu
Pincode		606603
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. SUGUMARAN
Phone no/Alternate Phone no.	04175236298
Mobile no.	9487161315
Registered Email	sugumaranaruna@gmail.com
Alternate Email	iqacgactvm66@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gactvm.in/wp-content/uploads/2015/04/IQAC-AQAR-2017-2018.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

https://issuu.com/gactvm/docs/2018-2019_academic_calendar

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	71.00	2004	03-May-2004	02-May-2009
2	B	2.41	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC

25-May-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	11-Jul-2018 1	11

Orientation Programme to first year UG students	12-Sep-2018 1	1550
Campus Cleaning Programme	14-Dec-2018 1	900
Ramanujan's Day Celebration	22-Dec-2018 1	560
Samathuva Pongal Day Celebration	12-Jan-2019 1	2000
Women's Day Celebration	08-Mar-2019 1	960
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Chemistry, Dr. G.Elango	Minor Research Project	UGC	2016 545	140000
Physics, Dr. R. Ravishankar	Minor Research Project	UGC	2017 545	95000
Tamil, Dr. S.Vaitheeswaran	Minor Research Project	UGC	2017 545	65000
Tamil, Dr. N. Kuppusamy	Minor Research Project	UGC	2017 545	120000
Tamil, Dr. M.Balamurugan	Minor Research Project	UGC	2017 545	110000
English, Dr. N.Jagadeswari	Workshop	TNSCHE	2019 1	10000
Government Arts college, Tiruvannamalai	RUSA	CENTRAL & STATE	2018 0	20000000
Government Arts college, Tiruvannamalai	Dr.M.G.R CENTENARY DAY CELEBRATIONS	STATE GOVT	2018 0	22200000
Government Arts college, Tiruvannamalai	Maintenance	STATE GOVT	2018 0	2600000
Physics	Students Research Project	TNSCST	2018 180	7500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Conducted an Orientation Programme for first year UG students • Motivating Staff and research scholars to apply various funding agencies like UGC, DST, ICSSR and NBHM for Major/Mini projects • Assisting to AISHE Committee • Assisting to NIRF Team • Feedback forms collection and Analysis • Gaja cyclone Relief amount Rs.30,014 collected from staff and handed over to the affected people as necessary materials.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic Excellence	4 Gold Medals in Chemistry(University Ranks I,V,VII,VIII) , 2 Gold Medals in Botany(Ranks III,V) 2 Gold Medals in History (Ranks V,X) 1 Gold Medal in Zoology(Rank X) received by our students.
Motivating Students to participate University/State/National level sports meets	One Student participated in National level Chess and he received all India 8th place. Students received University Gold medals in Chess, Wrestling, Aquatics, Athletics and Kho-Kho games. In Wrestling one Student participated All India Inter-University meet in Haryana. In High -jump one Student participated All India Inter-University Athletics meet in Mangalore . Kho-Kho girl's team participated South-Zone Inter-University meet in Mangalore.
Requesting allocation of funds to construct new buildings to the Government of Tamilnadu and UGC	On Commemoration of our former Chief Minister Dr. M.G.Ramachandran's Centenary day celebration Rs.2 Crores 22 Lakhs Sanctioned. 11 Class rooms and 2 Laboratories, construction work

	reached its final stage. Under Rusa Scheme 70 Lakhs sanctioned for Renovation And 70 Lakhs sanctioned for construction of new class rooms, well furnished reading hall and Digital Library. This work is going to be complete soon.
Requesting Our MP Ms.VanaRoja to allocate funds to construct Ladies Rest Room.	On accepting our request, Rs.20 Lakhs allotted, and one Ladies Rest Room and Toilet rooms were constructed.
Requesting fund from MP Ms.Kanimozhi to construct an Auditorium	On accepting our request, Rs.95 Lakhs allotted, and the construction of Auditorium work has been started.
Requesting fund from Our local MLA Mr.E.V.Velu for solving acute shortage of water in the college campus.	On accepting our request, Rs.7.5 Lakhs allotted, and two borewells were drilled in the campus.
Bridge Course for first year students	One day orientation Seminar conducted for first year students the good practices followed in our college were informed, activities of various clubs and their functions were explained to the students and several scholarship schemes available through various government agencies are discussed.
Computer Literacy Programme	All Students (excluding the Computer Science Students) Six months Computer Literacy Programme is conducted in our college.
Computerization of students particulars and issuing printed Transfer Certificate	All admitted students data are computerized and software was installed for this purpose, printed Transfer Certificate (TC) is issued to the out gone students.
Role of Research Committee	The research committee gives the guidance to the staff and research students. It motivates the research guides and research scholars to apply for Major/Mini Projects. At present 5 UGC Mini projects are undergoing in our college.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019
Date of Submission	01-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Yes, the College has an effective Management Information system. • UG/PG/M.Phil admission procedure is completely computerized. Every year at least 10,000 students are applying for admission to various courses in our institution. A single window counselling system is used to admit students in undergraduate courses. All applied students particulars are computerized and software is installed by IQAC for this purpose. Rank lists are prepared separately for Tamil, English, Science, Arts and Commerce courses. The counselling date is intimated to the students through intimation letter, SMS and email. The documentation of student's particulars are much useful in future and it is used to the works such as applying for scholarship, preparing University examination application form etc., Further printed Transfer Certificates are issued to the out gone students. Special software is installed for this purpose. • Internal assessment marks, University examination application particulars are sent to the University through online mode. • Our college office is computerized and internet facility is provided. A computer is provided for each office staff, and adequate printers, Xerox machine and scanners are provided to complete their work quickly. College records including service registers of the both teaching and non teaching staff members are computerized. Service records, salary and other benefits of all teaching and non teaching staff members are under the purview of College office. Salary account details, preparation of salary bills for each month, provident fund and other allowances details were computerized. The salary of all staff members are sent to their bank account through the treasury office. • All necessary information is communicated to the students by circulars to the</p>

class rooms, and through notice boards. Important information is displayed on the College website too. • Communication regarding various extension activities is intimated to the students through the respective staff in charge and the notice boards. • Communication to the staff members is sent to all the departments through circulars. Urgent information is intimated through mobile phones. • Request and applications/letters from the students are routed through the heads of the departments to the Principal for necessary action and the action taken on the applications are intimated to the respective students • Scholarship, student records, bus/train passes and curricular aspects are managed by separate sections in the office in coordination with the staff members and Heads of the departments. • Examination related matters are communicated by the Principal and Chief Examiner in charge of the Examinations. • The Principal holds periodic meetings with the staff in charge of different units of administration and academic bodies and Heads of the departments, for effective administration and delivery of services to the students and staff in time.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Our college is affiliated under Thiruvalluvar University, the curriculum planning is done by board of study members consists of subject experts and Industrialists and it is constituted by the University. Many of our staff members have participated as board of study members. Our college has well-defined mechanism of delivery of curriculum and efficient documentation. The mentor of each class collects all particulars about the students, and maintains an Academic Register. 2. At the beginning of each semester, each department a departmental meeting is convened by the HOD with his staff members. Effective steps are to be taken towards providing a quality education to the students and any other related issues are discussed. The timetable and subject allotment and class teachers or mentors are fixed for each class, after consultation with all the staff members. Each class in charge staff select a class representative after consulting with the students. Class teachers give counselling to the students, and any issues between the students are resolved by class teachers itself, if it is not solved then the issue is taken to the knowledge of HOD / Principal. 3. An Academic calendar is prepared by the institution at the beginning of each academic year. The dates of internal examinations (CIA-I, CIA-

II and CIA-III) and model examination are fixed at the beginning of the academic year itself. Rules and regulations of NSS, NCC, RRC, YRC, CCC activities, and various scholarship schemes available to the students are given. 4. An introductory session is conducted to the students admitted in the first year. The rules and regulations should be followed by the students, various courses and activities like NCC, NSS, RRC, CCC, and YRC are explained to the students; the particulars of college main hostel and various welfare hostels run by Tamilnadu Government and their details are given to the students. 5. Post Graduate students are asked to give seminars once in a week. Internet resources and study materials related to the subject topic are informed to the students. The video lectures of eminent scholars are shown to the students. 6. Parents Teachers Association meeting (PTA) and Alumni meetings are conducted frequently. 7. At the end of the academic year internal academic audit teams are formed by the Principal and audit stock verification in all department library accounts, equipments purchased by the science laboratories, general library books purchasing account, office ED and PD accounts, college main hostel, furniture account and sports department accounts. A feedback form is supplied to each student and the forms are collected class wise, department wise and then analysed with the support of CLP staff and IQAC. 8. Remedial classes are conducted for the benefit of weaker students in each department. 9. Each department is motivated to conduct at least one special meeting / Seminal / Conference / Workshop in each year. 10. In each department, a department library is functioning to issue books to the students. One staff member of the department is allotted to issue the books.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Computer Applications	23/07/2018
MSc	Zoology	01/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Computer Applications	03/09/2018
MSc	Zoology	03/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Computer Literacy Programme	01/07/2019	1534
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Administration	81
MA	English	38
MSc	Computer Science	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>A continuous and inclusive feedback mechanism conducted by the IQAC is useful to the institution and it gives important suggestions for the quality enhancement of the college. Feedback forms are issued to the UG and PG students at the end of each academic year. The feedback forms are collected from all stakeholders of the college. For the improvement and providing high quality of education, the IQAC welcomes suggestions and comments from all the quarters. The feedback forms are collected by the class in charge of each class and the forms are handed over to the IQAC team. The feedback forms contains 10 questions about the quality enhancement in the college activities and the staff members how to handle their classes, the students are asked to grade in three different grades. Each grade as fixed a certain mark, and the marks are cumulatively calculated as from the data given by the students about each staff. These calculations are carried out with the help of computer literacy programme staff members. The data collected are analysed and the staff on par with the expectations of the administration are congratulated by the Principal and college council members. The teaching staff who does not meet the expectations are instructed to improve their performances in the succeeding academic year. The college council members monitor the activities of the staff and suitable suggestions are given. IQAC collects the feedback forms, comments and suggestions for the improvement from parents and alumni also.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Business Administration	96	925	96

BCom	Commerce	120	925	120
BA	Tamil, English	192	5937	192
BA	History, Economics	312	1229	312
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	4671	593	80	Nil	116

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
196	120	14	3	Nil	3
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring system is practiced in our institution. In the beginning of the academic year, one of the staff is assigned as mentor for each and every class. After consultation with the students, one boy representative and one girl representative are fixed by the mentor. On any issue or passing information to the students, the mentor contacts the students either directly or through the class representatives. The mentor collects all particulars about the students, and maintains an Academic Register. The Academic Register contains, Students name, Father and Mother's name, communication address, cell number, passport size photo, last studied institution address, class tests and assignment marks, and University marks scored by the student in each semester are recorded. The mentor motivates and guides the students and discussing the psychological issues of students if any and the college related issues. The issues related to the students are solved either by mentor itself or with the support of other staff members and HOD of the department. A moral support is given to the welfare of the wards, and irregular students are warned and the same is informed to their parents.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5410	196	1 : 28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
224	196	28	Nil	58

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr.R.Ravishankar	Assistant Professor	Venus International Foundation
2019	Dr.R.Ravishankar	Assistant Professor	Indian Petro Physics Association, Chennai
2019	Dr. P. Veerakumar	Assistant Professor	DK International Research Foundation, Perambalur
2019	Dr. P. Veerakumar	Assistant Professor	Vivekananda College of Arts Science for Women, Tirchengode
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	U03,U04,U06,U07.	APRIL/MAY 2019	24/05/2019	29/06/2019
BCom	U10	APRIL/MAY 2019	24/05/2019	29/06/2019
BBA	U08	APRIL/MAY 2019	24/05/2019	29/06/2019
BSc	U17,U18,U25,U28,U31,U33,U34	APRIL/MAY 2019	24/05/2019	29/06/2019
MA	P01-P03,P06.	APRIL/MAY 2019	24/05/2019	29/06/2019
MCom	P09	APRIL/MAY 2019	24/05/2019	29/06/2019
MSc	P14,P15,P20,P21,P23,P24	APRIL/MAY 2019	24/05/2019	29/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In our college continuous evaluation of the students has been done throughout the semester, since care has been taken for the sustained development and performance of the students. Regularly class tests, quizzes, surprise tests, and group discussions are conducted. Assignments are also given to the students periodically. In each theory paper under CBCS pattern, 25 marks awarded on the basis of three internal class tests and the submission of assignments. The

class teacher collects the marks of all students in all subjects and the slow learners are identified in each subject. Remedial classes are conducted to such students and the students who were absent due to health issues or attending NCC/ NSS/ Sports activities. A separate class tests are conducted to these students. At the end of each semester, internal marks and attendance percentages are uploaded in the university portal through online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared and it is handed over to the students at the beginning of the academic year itself. The calendar contains working days with day order, national, state and local holidays are mentioned. The dates of class internal tests, model examinations are also given in the calendar. A brief history of the college, years at which the courses were started, the courses available in the college with allied and elective paper particulars, sanctioned strength for each course, fees structure, and the name list of the staff members in each department are given. The discipline should be maintained by the students in the college campus, leave rules, Necessary attendance percentage required to write the university examinations, and the details of various scholarship schemes are given in detail. The rules and regulations of various activities such as NCC, NSS, YRC, CCC, Sports, student co-operative store, and library are given. The issuing times of books for each course students in the college library are clearly mentioned. The academic calendar is uploaded in the college website also.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gactvm.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://issuu.com/gactvm/docs/igac-agar_-_student_satisfaction_survey.docx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	525	UGC	140000	70000
Minor Projects	525	UGC	470000	272500

Students Research Projects (Other than compulsory by the University)	365	Tamilnadu State Council for Science Technology	7500	7500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
HISTORY OF TAMILNADU WITH SPECIAL REFERENCE TO TIRUVANNAMALAI DISTRICT	HISTORY	10/11/2018
RAMANUJAN'S DAY CELEBRATION	MATHEMATICS	22/12/2018
TEACHING TRANSLATION STUDIES THROUGH LITERATURE	ENGLISH	07/02/2019
INSTITUTION TO INDUSTRY TRANSFORMATION	CHEMISTRY	01/03/2019
CURRENT TRENDS IN IT	COMPUTER SCIENCE	05/03/2019
ARCHEOLOGY AND SCULPTURE	HISTORY	22/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	2
MATHEMATICS	3
ECONOMICS	1
HISTORY	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BOTANY	4	2.2
International	COMPUTER SCIENCE	2	3.4
International	ENGLISH	4	4
International	COMMERCE	31	5.76
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMPUTER SCIENCE	3
ENGLISH	8
COMMERCE	3
BBA	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	34	32	11	28
Presented papers	4	24	5	2
Resource persons	Nil	3	Nil	7
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS PROGRAM	REVENUE DEPARTMENT / NSS	SEMINAR ON VOTERS AWARENESS	2	75
SEMINAR	ADIDRAVIDA TRIBES ASSOCIATION, SU.PALLIPATTU	WEEKLY CELEBRATION ON HUMANENESS	2	50
AWARENESS PROGRAM	REVENUE DEPARTMENT / NSS	RALLY FOR ANTI-DRUG LIQUOR CAMPAIGN	2	90
TREE PLANTATION	CLEANING ARUNAI MOVEMENT NSS	TREES ARE PLANTED AT THENIMALAI VILLAGE	2	30
AWARENESS PROGRAM	REVENUE DEPARTMENT / NSS	RALLY FOR CREATING VOTER AWARENESS	2	80
AWARENESS PROGRAM	REVENUE DEPARTMENT / NSS	RALLY FOR ANTIDRUGS AWARENESS	2	60
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
44080000	44080000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51428	8380000	1077	225000	52505	8605000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	158	2	8	0	0	6	14	10	0
Added	3	0	0	0	0	1	2	0	0
Total	161	2	8	0	0	7	16	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Online Youtube Lectures (Solving CSIR Questions in the name of Challenging Physics)	https://www.youtube.com/channel/UC8mNCs_dZywa-CaPARx_BOow/feed

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3345000	3345000	44080000	44080000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

At present our college contains 13 undergraduate courses, 11 postgraduate courses, 10 M.Phil courses and 8 departments offer Ph.D program. One in-door and one out-door auditoriums are available, but the in-door auditorium can accommodate only 300 students. Our request to build a big in-door auditorium is placed before the MLA of our constituency, and his continuous efforts we have received a fund RS. 95,00,000 from Ms. K.Kanimozhi MP under MP fund, and the work is in progress. The college building and electrical items are maintained by the Public Works Department of Tamil nadu. The renovation works, defective electrical items are replaced by the PWD. The college council decides the requirements to the college which include equipments required for laboratories, and the same is intimated to the Directorate office. The allocation of amount for constructing new class rooms, special repairs and maintenance work are

decided by the office of the Director. Allocation of Funds: During last three years six courses were started, so there is a shortage for class rooms. After the repeated requests for class rooms, the Tamilnadu government has sanctioned Rs. 2,22,00,000 (Rupees Two Crores and Twenty Two Lakhs only) for the construction of 11 class rooms and 2 laboratories on commemoration of our former Chief Minister Dr.M.G.Ramachandran's centenary day celebration. Under RUSA scheme, Two crores were sanctioned, out of which One Crore and 40 lakhs has been allocated for building 5 new class rooms, one digital library and renovation of two class rooms, and the remaining 60 Lakhs is allocated for purchase of books and equipments. RUSA has presently sent 1 Crore and the construction works are in progress. Usually, funds are allocated for construction, the number of class rooms to be constructed, place of construction, and the classes are shifted to the new building are decided by the Principal on consultation with the college council of HOD's. A room allocation committee is constituted by the Principal, it assesses present situation and gives suggestions to the Principal to alter the class rooms.

Sports: A sports committee is constituted by the Principal, it decides the sports items to be purchased, and give the suggestions for the improvement of sports facilities. This team is helpful to the physical director by conducting sports programmes and sports day celebration. Computer Laboratories: The maintenance of ICT facilities, in particular computers in the computer laboratories are maintained by AMC. Under the RUSA scheme, it is decided to purchase computers, projectors and scanners, to all departments. Library: Every year new books and journals are purchased for each department and the fund is allocated by the state government for this purpose. The allocation of funds to each department to purchase books on consultation of the Principal with HOD's. In this academic year Rs.2,25,000 is sanctioned by the state government and the books are purchased for this amount.

<http://www.gactvm.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
International Yoga Day Celebration	22/06/2018	66	NCC Nehru Yuva Kendira
One day Entrepreneurship Awareness camp under "start up" scheme.	28/02/2018	750	Commerce Department and Entrepreneurship and Innovative Institute of Tamilnadu Government, Chennai.
One day Workshop on "Archeology and	22/10/2019	550	Tamil Department and Tiruvannamalai

Sculpture".

District Historical
Research Centre.

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Seminar conducted by Physics Department in the topic "Competitive examinations" on 1-03-2019.	150	Nil	1	1
2019	Two days Seminar conducted by Commerce Department in the topic "EMPLOYMENT OPPURTUNITIES FOR STUDENTS" on 15,16-03-2019	325	Nil	2	2

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Eureka Forbes	10	2	Nil	Nil	Nil

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	37	B.Sc	Botany	Alagappa, Bharathidasan, Madras University	M.Sc
2019	48	B.Sc	Mathematics	Govt. Arts College, Madras University	M.Sc
2019	25	B.A	History	Govt. Arts College	M.A
2019	10	BBA	Business Administration	Govt. Arts College PSG, Coimbatore	M.Com., MSW
2019	18	B,Com.,	Commerce Management	Govt. Arts College, Tiruvannamalai	M.Com., M.B.A.,
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	4
Any Other	6
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Muthamizh vizha	District	1255
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The role of the student Council and its representation on academic administrative bodies is remarkable and it is extremely useful to the institution in many ways. They are helpful to organise all events in the college campus, and they collectively give their cooperation for the success of all programs. Student representatives are selected for each class, and a team of students is selected as representatives for each of the activities Sports,

NSS, NCC, YRC, CCC, Library, and IQAC. These students are helpful to organize the events successfully with team spirit of these students. All students related issues such as shortage of water facility, problems in sanitation and toilet facilities in the campus, bus pass, scholarship funds, etc., the student council represents such difficulties with the administration of the college and settle the problems peacefully. They actively participate, gathering the students and organising effectively all programmes such as blood donation camps, trees planting, yoga day, Independence day, republic day, career guidance, and sports day.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college has a registered alumni association. This association builds a bridge between the old students and college administration. It conducts at least three meetings in a year and it is trying to solve the problems faced by old as well as current students. In the last meeting of this association, decided to conduct coaching classes for civil services, banking, railway and central/state public commission examinations in the future. The members of this association help the authorities towards various developmental activities.

5.4.2 – No. of enrolled Alumni:

1026

5.4.3 – Alumni contribution during the year (in Rupees) :

102600

5.4.4 – Meetings/activities organized by Alumni Association :

3 (Three) - A Xerox center is maintained by the Alumni Association, this is highly useful to the students for taking copies of certificates, bonafide certificate etc., The role of Alumni Association is active and very impressive during the activities of Campus cleaning programme, tree planting. In the last meeting of the Alumni Association, it is decided to conduct coaching classes for various competitive examinations.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our college has 13 courses with 196 staff members and 5410 students. So decentralization of all important administrative activities is necessary. Various committees were formed by the Principal on consultation with the college council consists of all heads of the departments. Each committee contains a convener with adequate number of members and also the role of the committee was clearly mentioned. In the beginning of the academic year an admission committee consists of senior staff members is formed in accordance with the government rules, in addition a coordinating committee of a few staff members is formed and it helps the admission committee during the counselling of admission. A discipline committee of staff members is allotted to maintain the students and keep the campus clean and peaceful. All staff members are doing this work on the specified dates which is already fixed by the discipline committee. For University examinations, uploading the internal marks, examination application and collection of fees to write each semester examinations are done by the concerned class tutors and it is monitored by the head of the department and the chief superintendent. For annual internal audit

verification various committees are formed to verify the books and equipments purchased by the various departments, lab equipments, office accounts, library books, stock and account verification in hostel, stock verification in sports department, wood and steel furniture account etc.,

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum of all courses in our college is designed by Thiruvalluvar University. The University constitutes the board of studies with Senior Staff members in each department of the affiliating Colleges and industrial expert. Many of our staff members are serving as convener/board of study members. The board of study members of the College will discuss with the staff members about the required modifications in the syllabus. Later the syllabus which is framed by the board of studies and it is approved by the academic council of the University. The approved new syllabus is followed for at least three consecutive years.
Teaching and Learning	Apart from conventional lecture methods, faculty members are using Interaction methods which include, Problem-solving sessions, Group discussion, Chart making, Quiz, Micro-seminar, PowerPoint Presentation, Videos, talks of eminent faculties of International Universities to make the teaching and learning process as effective and successful. The faculty members to keep themselves updated regularly by attending orientation, refresher, national/international conferences and other in-service training programs of the latest development in the field of core subjects and education technology. Regular field visits, Industrial visits and Educational Trips are arranged to supplement the learning experience of the students. Feedbacks from the students are analyzed and the staff members are motivated to enhance the teaching learning process. The examination results are analyzed and remedial classes are conducted for slow learners.
Examination and Evaluation	Choice based Credit System (CBCS) is

followed for both UG and PG courses. The Continuous Internal Assessment(CIA) has been done by tests and assignments so that the students are motivated to search reference books and internet resources to improve their performance and update their knowledge effectively.

Two periodical tests followed by a model examination are conducted for each semester. Based on the above tests and assignment marks, Continuous Internal Assessment Marks (CIA) are awarded to each student in all subjects. The evaluation process includes Continuous Internal Assessment for 25 of marks and Semester theory examination for 75 of marks.

Research and Development

In our college a Research Committee is constituted to encourage and support the teaching staff, research students to promote research and development.

The major roles of the research committee are as follows: 1. Encouraging teaching staff to apply for projects to the various funding agencies like UGC, DST, ICSSR, etc., for sponsoring Major/minor Projects. 2. Encouraging interdisciplinary research. 3. Motivating the language departments to do comparative study of scholars in their fields 4. Motivating the faculty of each department to publish research articles in the Scopus Indexed journals. 5. Motivating the research guides to organize workshop / seminars /conferences periodically. The following facilities are provided to the researchers in our College. Well maintained department libraries, Well equipped laboratories, General Library books and Research Journals, Internet (broadband), English Language Lab and modernized Computer Laboratory.

Library, ICT and Physical Infrastructure / Instrumentation

Each academic year nearly two lakh rupees is allotted by the state government to purchase books and journals. In this academic year, 1068 new books worth Rs. 2.25 lakhs has been purchased to the Library. The IQAC encourages the departments to purchase new journals, download more e-books and e- journals from INTERNET resources. The staff and students are allowed to use the following facilities for their research. 1. Well maintained department libraries 2. Well -equipped research laboratories of Science Department 3.

General Library 4. Research Journals 5. Internet connectivity through BSNL broadband 6. Computers 7. English Language Lab 8. Fully Equipped and Modernized Computer Literacy Programme Laboratory.

Human Resource Management

Orientation programmes are being conducted for new staff. ?
 Encouragement is given to the staff members to update their knowledge in their fields and attend the refresher courses, conferences, workshops, seminars and training programmes. ?
 Various training programmes are organized for non-teaching staff to update their skills. ? Career guidance and placement cell provides career guidance classes. ? Special coaching are conducted by Alumni to the students to write competitive examinations

Industry Interaction / Collaboration

Eminent industry experts are included as members in boards of studies, academic council and IQAC. Efforts are being made to make education has more industry based and consultation with the industrialists and try to make the study that will be useful to the students when they join industries. Using the advancement of technology and tools, teachers will be able to instill and more creative and independent thinking, problem-solving and soft skills among students which have a direct impact on their ability to find good jobs in the corporative world. Students from Computer Science, Zoology, Botany, Business Administration and Commerce periodically visit the industries and institutes to develop their knowledge in practical aspects.

Admission of Students

A single window counselling system is used to admit students in undergraduate courses. All applied students particulars are computerized and software is installed by IQAC to this purpose. Rank lists are prepared separately for Tamil, English, Science, Arts and Commerce courses. The date of counselling is intimated to the students through intimation letter, SMS and e-mail. An admission committee of senior staff members admits the students the certificates of the students are verified by the staff members of the respective departments. During the process of admission, quota

wise selection has been done as per the rules and regulations issued by the Director of Collegiate Education, Tamil Nadu.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>1. Attendance percentage, CIA marks are uploaded in the University portal periodically. 2. University examination applications and the subject codes of the students applied are uploaded in the University portal. The examination fee collected from the students is transferred to the University account through RTGS. 3. IQAC of our college is planned to install attendance software, absentee particulars are uploaded by the staff member after the class hour, and SMS messages are sent to the mobiles of parents of the absentees.</p>
<p>Administration</p>	<p>During the admission process, all particulars of the students applied are computerized, software was installed for this purpose. Rank lists are prepared separately for Tamil, English, Science, Arts and Commerce courses. The date of counselling is communicated to the students through intimation letter, SMS message and e-mail. ? A computerized transfer certificate is prepared and it is issued to the students after completion of the courses. ? Catalogue's of books available in the general library are computerized. ? Various events are conducted in our college and these details are informed to the students through notice board and college website. After the completion of programmes the photos, videos are uploaded in the college website.</p>
<p>Finance and Accounts</p>	<p>Our college office is computerized and internet facility is provided. Xerox machine and scanners are provided. The service registers of both teaching and non-teaching staff members are computerized. Salary account details, preparation of salary bills for each month, provident fund and other allowances details were computerized. The salary of all staff members are sent to their bank account through the treasury office.</p>
<p>Student Admission and Support</p>	<p>Admissions to UG/PG courses are done through single window counselling</p>

system, based on the merit list prepared by the admission committee. During the admission process, all particulars of the students applied are computerized, a software is installed for this purpose. Rank lists are prepared separately for Tamil, English, Science, Arts and Commerce courses. The dates of counselling are communicated to the students through intimation letter, SMS message and e-mail. The admission process is done as per the guidelines issued by the Director of Collegiate Education, Tamil Nadu. After admission the details of various welfare hostels and college main hostel details are given to the students.

Examination

Choice based Credit System (CBCS) is followed for both UG and PG courses. The examination system is completely computerized in our College. Data entry of Examination Applications, Students data, Examination schedule, seating arrangement, Attendance Register, are computerized. Further, uploading the internal examination marks to the University portal and publication of results are uploaded to the college website. The bar coding system of Answer Scripts has been used in the university examinations. Final year students who failed in only one paper in the final Semester of the course (UG and PG), he/she is allowed to write the Supplementary Examination and the results are declared within 15 days.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. D Sivakumar	International Conference	Annamalai University	5000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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staff

No Data Entered/Not Applicable !!!

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course -MANAGEMENT- Feb-2018	1	28/08/2018	11/09/2018	14
Refresher Course -MATHEMATICS- Sep-2018	3	05/09/2018	25/09/2018	21
Refresher Course-ZOOLOGY - Oct-2018	1	29/10/2018	20/11/2018	21
Refresher Course-COMP. SCI - Nov-2018	1	06/11/2018	26/11/2018	21
Refresher Course -ZOOLOGY- Nov-2018	1	12/11/2018	01/12/2018	21
Refresher Course-HISTORY - Dec-2018	1	02/12/2018	29/12/2018	21
Refresher Course -COMMERCE- Jan-2019	2	21/01/2019	03/02/2019	14
Refresher Course - BOTANY- Feb-2019	2	02/02/2019	21/02/2019	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
90	106	21	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A Medical insurance scheme is being implemented by the	All the welfare schemes mentioned for teaching staff are applicable for	Government scholarships are available for all SC and ST students. In case

government towards the welfare of the staff. Government loan schemes to purchase house and vehicles are available for all the staff members. The staff is eligible to get accommodation in Tamil Nadu Housing Board at subsidized rent. Annual medical health check up is done for all the staff at free of cost.

non-teaching staff also.

of BC and MBC students scholarships are available for those who belong to low income group. Further farmer/building construction employee scholarship scheme is also provided to the applicable students. Free bus passes up to 30 km are issued by the state government to all the students. Four free hostels run by government welfare boards offer boarding and lodging to the SC/ST, BC/MBC male students who hail from far off places. For female students a separate hostel is run by the government. A Group Insurance scheme is available for all the students. Every year a free health check-ups and identifying the blood group are done. A student cooperative store is functioning in our college for the benefit of students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit : At the end of each academic year various auditing committees are formed by the Principal. It includes stock verification in all department library accounts, equipments purchased by the science laboratories, general library books purchasing account, ED and PD accounts maintained by the office, college main hostel and sports department accounts. Further a separate team checks the furniture account. **External Audit:** Each year a group of auditing team from the Accounts and General Office visits the college and audit all department, office, NCC, laboratory and UGC accounts another team from the Directorate of collegiate Education carry out the auditing work.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
MP Fund / MLA Funds	12250000	Construction of Ladies Rest Room, Construction of Auditorium, Drilling of two bore wells
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6.4.3 – Total corpus fund generated

47425000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	Yes	Accounts and General Office/ Directorate of Hr.Education	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher Association of our college is a registered body. This association conducts at least three meetings in a year and any discrepancies in educational activities find in the college are informed to the principal. Temporary appointments of guest faculty and office staff in the vacant positions are made with the help of contributions from PTA. In this academic year, 8 guest lecturers and 14 temporary non-teaching staff have been appointed by PTA and it contributes Rs.4,79,379 as salary to these staff.

6.5.3 – Development programmes for support staff (at least three)

1. Yoga training 2. Soft skill training 3. Annual medical check-up 4. Insurance cover 5. Teaching staff are permitted to equip themselves and to enhance their promotional opportunities. 6. Teaching staff are permitted to pursue higher studies after getting prior permission from the Director of Collegiate Education.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Planning to introduce certificate courses 2. Computer Literacy Programme is given to the students 3. Soft skill development is given.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC Meeting - Motivate Staff to apply for Major Mini Projects	11/07/2018	11/07/2018	11/07/2018	11
2018	One Day Orientation Programme to the first	12/09/2018	12/09/2018	12/09/2018	1550

	year UG students				
2018	Campus Cleaning Programme	14/12/2018	14/12/2018	14/12/2018	900
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar On Removal of Intestinal Worms	14/08/2018	14/08/2018	300	250
Campus Cleaning Programme	14/12/2018	14/12/2018	300	600
Seminar On Essential Nutritional Foods	27/02/2019	27/02/2019	215	185
Seminar on Women's Day "Importance of women and their life".	08/03/2019	08/03/2019	760	200

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10
Rest Rooms	Yes	300
Scribes for examination	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
WEEKLY CELEBRATION ON HUMANENESS	21/01/2019	26/01/2019	50
ROAD SAFETY AWARENESS	26/07/2019	26/07/2019	600
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Mass campus clean drive is conducted once in every three months
2. Students are motivated to plant at least one tree on their birthdays in the college campus.
3. Any college event starts with planting a tree.
4. Rain water harvesting has done at the campus at several places.
5. Dustbins are provided to each class room.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES - 1

1. Title of the practice: Monday Morning Assembly
2. Objective of the practice The Principal addresses all staff and students at Periyar Open Auditorium on every Monday morning and to disseminate the information and activities of the college. It makes all the students to maintain punctuality and come to the college in time. The assembly serves many other purposes as well. It creates a bond among the students and unite in a single platform and inculcates a feeling of loyalty to their institution.
3. The Context The assembly is quite relevant as information is passed to all members of staff and students through a single announcement to avoid complaint against lack of awareness about any event or happenings of the college. This get-together avoids discrimination and student unrest as there is familiarity with one another.
4. The Practice This is a harmonious and healthy practice followed since the inception of the institution in 1966. The college conducts assembly at every Independence Day, Republic day and the important department meetings. The agenda of the assembly is ?Invocation Song ?Special song- all community prayer ?Silent prayer ?National Integration and Oath against untouchability ?All announcements like inter and intra college events, scholarships, fees, exam dates, bus train passes, training, placement, academic and professional meets, discipline and all other information are disseminated to the students. ?Honoring of achievers (both faculty students) ?Innovative talk by an eminent personality which will be of interest to students is delivered during the assembly. ?Condolence is expressed on occasion of sudden demise of a staff or student and the condolence resolution is also done. ?An announcement for students through representatives is also done.
5. Evidence of success Compliance of dates and schedules by one and all in the institution itself is an evidence for success of this practice. All are abreast and updated with information.
6. Problems Encountered To sum up, the Assembly creates a bonding among the 5000 strong student community, all united in a feeling of loyalty towards their institution. It comprises a prayer as well as moral teachings which help in the holistic development of the student, making him or her not just a good student but more importantly, a good human being.
7. Notes:

(Optional) 8. Contact Details: Principal : Dr. M. SUBRAMANI College: Government Arts College Address: Chengam Road, Tiruvannamalai - 606 603. City: Tiruvannamalai - 606 603. State: Tamil Nadu Website: <http://www.gactvm.in> E-Mail: gactvmprin@gmail.com Phone Office No: 04175 - 236298 Mobile No: 9443130112 Fax No: 04175 - 236553 E-Mail: gactvmprin@gmail.com BEST PRACTICES-2

1. Title of the practice: Extension Activity for students 2. Objective of the practice: Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction with the people and Problem Analyzing and Solving Skills 3. The Context In Contemporary society, the students are highly ignorant about the problems of the society where they live. Therefore, it is realized that the students must be sensitized about the society and extension activities are made mandatory for them. 4. The Practice NSS, NCC, Youth Red Cross Society, Red Ribbon Club and Consumer Citizen Club are functioning in the College and they involve the students in the activities like ?Field work of cleaning the campus, sowing saplings ?Celebrating the national days like Republic day, Independence day, Yoga day, Youth day, world population day, world tourism day, women day, voters day, world green day and NSS day. ?Organising camps AIDS awareness, de addiction, Cancer awareness, polio awareness, eradication of plastic usages, etc. ?Celebration of Rajeev Gandhi (Marabu Saara Erisakthi) non-conventional fuel energy day campaign and Inter college competitions as well as the State level skill developing competitions like speech, Essay writing and poetry are conducting for all the colleges of Tiruvannamalai District along with the Department of Tamil development. ?Promoting and enrolling members for Blood donation, Eye donation ?Participation in Marathon, and Rallies against Child Labour, Drug Addiction, Junk Food etc. ?Collecting sponsors and donations for relief and rehabilitation of people affected by natural calamities. ?Students' contribution to old age homes by frequent visits, physical and monetary help. ?Conducting Socio Economic survey about rural people and their living conditions by NSS volunteers. ?NSS Units involved their volunteers to help the police and revenue departments for giving protection to the national level religious festivals like Kaarthigai Deepam festival and Chitrapournami festival. ?Campus Cleaning and Beautification of Girivalam Road ?Drive against Domestic Violence. ?Village Level Consumer awareness Camps. 5. Evidence of success: ?Students realized the challenges faced by the school drop outs in society. They have also realized the value and importance of education for their upliftment. As a result, the dropouts from our college have declined drastically. ?Our institution has got the donor award for the highest units of blood organized by Lions Club of Tiruvannamalai along with NSS and Red Cross Society ?The students develop the quality of integrity through the extension activity. ?The students volunteer act as scribes for the visually challenged and physically challenged candidates in the college and in all competitive exams. ?Student participation in various socio-cultural activities has greatly increased. 6.Problems Encountered: Fund mobilization to organize the events of the clubs is the major problem for the college. 7. Notes: (Optional) 8. Contact Details: Principal: Dr. M. SUBRAMANI College: Government Arts College Address: Chengam Road, Tiruvannamalai - 606 603. City: Tiruvannamalai - 606 603. State: Tamil Nadu Website: <http://www.gactvm.in> E-Mail: gactvmprin@gmail.com Phone Office No: 04175 - 236298 Mobile No: 9443130112 Fax No: 04175 - 236553 E-Mail: gactvmprin@gmail.com

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://issuu.com/gactvm/docs/best_practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Government Arts College, Tiruvannamalai is situated in a socially and economically backward area of Tamilnadu but it is a center of learning , comprehensive college dedicated to student service to promote the intellectual and economic prosperity of the diverse communities in and around rural area of Tiruvannamalai through its unique education and research activities. Our mission is to over all development and progress of the institution. Our College is valued as a vital Community partner in our region by striving to enrich our expanding community and preparing our students to learn, work and live in a diverse, dynamic environment. Our vision is to provide an ambience of creativity, Co-curricular and extra- curricular activities, sport and NCC activities competitions are organized periodically to nurture the talents of the students in addition to the academics. Our institution was established in the year 1966 with four science and two arts courses. Our vision and mission is to provide an opportunity to the village students of this region especially the rural girl students to pursue the higher education for their development and progress of the family. Most of our college students are coming from surrounding villages, and many of them are first generation degree learners in their families. Nearly five thousand students are studying in our institution. Women empowerment programmes are conducted regularly for making them confident enough to overcome the obstacles in life. Eminent personalities are regularly invited to talk about prohibition of child marriage, girl child infanticide, nutritional foods, health and gender issues Around ten thousand applications are received for each year to get admission in this institution. At present our College offers 13 UG courses, 11 PG courses, 10 departments offer M.Phil. Programmes and 9 departments offer Ph.D. programme. Every year nearly 180 candidates secure M.Phil. Degree from Thiruvalluvar University through our College. The students have immensely benefited from the quality education provided by the college and attained the topmost positions in academic, social, sports, political and so on. Many of our students are selected and served in army. Many of our students actively participated in sports and bring many laurels to the institution. One of our students participated the national level chess game at Delhi, and he received all India 8th rank. He received gold medal at University level. Another student participated in South Zone Inter University, the game Aquatics at Bangaluru, and he received gold medal at University level. Another student participated in All India Inter University Wrestling competition in Haryana District, he received gold medal at University level. One girl student participated in All India Inter University Athletics competition in Mangalore, She received gold medal at University level in this game. Our girl students participated in All India Inter University Kho-Kho game at Mangalore, and this team received gold medal at University level. Another team of girl students participated in South Zone Inter University Kho-Kho game at Tirupathi, and this team received Silver medal at University level.

Provide the weblink of the institution

<http://gactvm.in/>

8.Future Plans of Actions for Next Academic Year

To obtain Autonomy Status to our college 1. To build additional Class Rooms through State/UGC Funds 2 . To achieve potential excellence in this region. 4. Make the Campus Green and Clean. 5. Coaching classes to be conducted for competitive examinations 6. Planning to build a big auditorium 7. Planning to introduce new courses 8. To conduct a job fair through career and guidance cell. 9. Convert our college library into the digital library.