



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

CENTRAL APPLICATION PROCESSING UNIT (CAPU)

NAAC/CAPU/SR/TNCOGN11347/Cycle 2/2014

2nd December, 2014

Principal
Government Arts College
Chengam Raod, Tiruvannamalai -606603
Tamil Nadu

Dear Sir / Madam

Greetings from NAAC!

This has reference to your LOI bearing Track ID TNCOGN11347 dated 15th November, 2014. As your LOI is accepted on 28th November, 2014, you are advised to proceed further for submission of SSR. Acceptance of your SSR is subject to strict adherence to the timelines and procedural formalities of NAAC as given below:

- Use the format "Manual for Self-Study Report- Affiliated/Constituent Colleges" available for download at http://www.naac.gov.in/manuals_ass_accrd.asp.
- A soft copy of SSR complete in all respects must be uploaded on institutional website within Five months from the date of acceptance of LOI. After uploading SSR the concerned Regional Coordinator must be informed by e- mail and also through a letter, or else hard copies of SSR will not be accepted.
- The uploaded SSR must not be password protected and accessible online to all stakeholders till the completion of assessment and accreditation process by NAAC.
- Must submit five hard copies and one soft copy (CD) of SSR along with the applicable A&A fee to NAAC within Six months from the date of acceptance of the LOI. Kindly note that hard copies of SSR/SAR should be submitted by post/ courier only. SSR/SAR will not be accepted by hand in NAAC office.
- There will be no relaxation in the time schedules for uploading SSR on the college website and submission of hard copies of SSR.
- As the AQARs and functional IQAC are significant assessment indicators for institutions opting for Re-accreditation, it is advised that the AQARs of previous four years and the IQAC details are submitted to NAAC periodically prior to submission of SSR.
- Submit "Certificate of Compliance" (format enclosed) and the Declaration to be made by the Head of the Institution complete in all respects along with the SSR.
- Quote your assigned track ID TNCOGN11347 in all your future correspondence with NAAC.
- "Only Government and Govt-Aided colleges covered under 2f and 12 B of UGC Act, 1956, and getting General development grants during XII Plan" are eligible for exemption of Accreditation fees subject to the production of valid documentary evidence. All other colleges have to pay the Accreditation fees as per the revised NAAC fees structure.

Please note that, if at any point of time while processing your application, NAAC finds that the information provided by the institution in the LOI, SSR or in the supporting documents is incorrect or misleading your application for assessment and accreditation will be rejected. NAAC will not be liable for the consequences arising out of such a rejection including refund of the fees or any other expenditure incurred by the institution in the process.

For any further clarification kindly log on to NAAC website www.naac.gov.in or contact the Help Desk Phone Numbers 080-23005192, 193 and may also contact through e-mail capusouth@gmail.com.

Yours sincerely

Academic Consultant
For CAPU

7/4/12/14
To NAAC Co-Or.
Prof. Anandharaj